

Atlantic Regional Local Human Rights Committee  
4/28/2014 **DRAFT** Minutes

- I. ***Date of Meeting:*** April 28, 2014
- II. ***Members Present:*** Dr. Carlenia Jackie Jackson-Burton, Marilyn Copeland, Dr. Bruce Copeland
- III. ***Others Members Present:*** Teesha Carter, New Hope Family Youth Services; Latonya Goddard, Divine Behavioral Services; Vima Amin Divine House, LLC; Janee Jarvis Superior Community Services, Tracy Jarvis, Superior Community Services, Joanne Bryer, Superior Community Services; Patina Sharpe, Oasis Counseling Center; Sharon Davis, Harmony House Inc; Maxine Davis, Harmony House Inc; Jonathan Gibbs, Pathways Developmental Services; Vicky Potts, Open Heart Services; Corey Etheridge, A to Z Enhancement Services; Shalonda Shelton, The Arkk Group, LLC; Adrienne Sears F.A.C.E.S. Community Services; Renta Brown, The Arkk Group; Adam Marquis, F.A.C.E.S. Community Services; **Reginald Daye, Regional Advocate, DBHDS.**

Absent: ***Peaceful Surrounding LLC***

- IV. ***Meeting called to order*** at 9:05 am by committee. **Mr. Daye announced that the SHRC appointed Dr. Bruce Copeland, to fill the one vacancy on the LHRC. His appointment began on October 25, 2013 and runs through June 30, 2016.** The meeting was held at F.A.C.E.S. Community Services at 3500 Tejo Lane, Suite 105, Chesapeake, VA 23321.
- V. ***Adoption of Agenda:*** The LHRC voted to adopt the meeting agenda.
- VI. ***Approval of Minutes:*** The LHRC motioned, voted, and adopted the minutes submitted from the previous meeting on 1/27/2014 after making the following modifications:
- VII. ***Old Business:***
- A. Superior Community Services LLC –Affiliation for adding a new home for Sponsored Residential Services located at 2569 Narrow Street, Chesapeake, VA 23324**
- B. Harmony House, LLC –Affiliation for adding a new location at 1125 Bethel Avenue, Hampton, VA 23669; relocate a location from 35 Albany Drive, Hampton, VA 23666 to 161 Racine Drive, Newport News, VA 23608**

~~C. The ARKK Group, LLC The LHRC voted to approve the program's camera policy, which allows the use in all of their residential group homes. The cameras are not to be placed in any bedrooms or positioned in any area that one can expect a reasonable amount of privacy.~~

~~D. Open Heart The LHRC did not allow this program to present a request for affiliation for a new service. They did not have the necessary authorizations to add MH/ Skilled Support Services.~~

A. 2014 Meeting Schedule (meetings will be held at F.A.C.E.S Community Services, 3500 Tejo Lane, Suite 105, Chesapeake, VA

- January 27, 2014 (4<sup>TH</sup> Quarter Reports and Annual Reports will be due )
- April 28, 2014
- July 28, 2014
- October 27, 2014

#### VIII. ***New Business:***

A. Superior Community Services, LLC two new location 2802 Eric Court Chesapeake, Va. 23323 and 4 Castle Haven Road Hampton, Va. 23666

B. A to Z Enhancement Services LLC: Was granted affiliation for Mental Health Skill Building Services. The LHRC approve the program's Behavioral Management Policy which allows the use of TOVA. The LHRC also approved the A to Z enhancement's Program Rules of Conduct.

C. Harmony House add three location 142 Springdale Way, Hampton, Va. 23666, 151 Armstrong Drive Hampton, Va. 233666, 110 Patrician Drive Hampton, Va. 23666

D. Harmony House closed two location 1125 Bethel Avenue Hampton, Va. 23666 and 2752 Rex Lane Virginia Beach, Va. 23456

IX. ***Financial Report: (Provider information only)*** As of 10/01/2013 there is \$700.00 available. There is no activity since last report.

#### X. ***Advocate's Report:***

a. Mr. Daye sent an email on how to enter abuse/complaints in CHRIS. Some software is not compatible with CHRIS. If there are complications with CHRIS please contact Margaret Walsh 804-786-3988. State committee is working on Quarterly and Annual reports that can be downloaded from CHRIS.

b. Mr. Daye reminded providers that reports are due 2 weeks prior to meetings. They can be faxed directly to Mr. Daye, but cannot be emailed because of HIPAA concerns. Does not mail submit closed session reports to committee members. Bring copies to the meeting, for the members and Mr. Daye, so you can present them during closed session.). Provider Quarterly Reports and any program policy must be received by the members of the LHRC and Mr. Daye at least two weeks prior to meetings for review.

- c. Mr. Daye reminded providers that most of individuals from the Training Centers require medical and protective devices/restraints. Mr. Daye will send staff out to review before individual arrives. If policy does not include the above mentioned type of restraints and the resident requires these supports and you did not have policies for its use, then we will not recommend the placement.

d.

**XI. Provider Reports:**

***Divine Behavioral Services:***

Provider was not present at the meeting.

Mr. Daye will notify the assigned licensing specialist.

***F.A.C.E.S. Community Services:***

# of Clients served: 52 (Community Based Day Support: 49; Residential Group Home: 4)

Serious Incidents: 0

Allegations of Abuse: 1

Complaints: 0

Restraints Used: 0

Are there any Program Changes: No

Are there any Additional Services: No

***Harmony House:***

# of Clients served: 12 (3 residential & 9 sponsor residential)

Serious Incidents: 0

Allegations of Abuse: 0

Complaints: 0

Restraints Used: 0

Are there any Program Changes: No

Are there any Additional Services: No

***New Hope Family & Youth Relations, Inc.:***

# of Clients served: 32

Serious Incidents: 0

Allegations of Abuse: 0

Complaints: 0

Restraints Used: 0

Are there any Program Changes: No

Are there any Additional Services: No

***Oasis Counseling Center:***

# of Clients served: 20  
Serious Incidents: 0  
Allegations of Abuse: 0  
Complaints: 0  
Restraints Used: 0  
Are there any Program Changes: No  
Are there any Additional Services: No

***Open Hearts Services, LLC:***

# of Clients served: 3  
Serious Incidents: 0  
Allegations of Abuse: 0  
Complaints: 0  
Restraints Used: 0  
Are there any Program Changes: 0  
Are there any Additional Services: 0

***Pathways Developmental Services, Inc.:***

# of Clients served: 126  
Serious Incidents: 0  
Allegations of Abuse: 0  
Complaints: 0  
Restraints Used: 0  
Are there any Program Changes: No  
Are there any Additional Services: No

***Peaceful Surrounding, LLC:***

# of Clients served: 7  
Serious Incidents: 0  
Allegations of Abuse: 0  
Complaints: 0  
Restraints Used: No  
Are there any Program Changes: No  
Are there any Additional Services: No

***The Arkk Group, LLC:***

# of Clients served: 25 (9 Community Based Day Support: Residential Group Home: 16)  
Serious Incidents: 3  
Allegations of Abuse: No  
Complaints: 0  
Restraints Used: 0  
Are there any Program Changes: No  
Are there any Additional Services: No

***Superior Community Services, LLC:***

# of Clients served: 5  
Serious Incidents: 0  
Allegations of Abuse: 0  
Complaints: 0  
Restraints Used: 0  
Are there any Program Changes: No  
Are there any Additional Services: No

XII. ***Public Comment Period:*** *No one from the public was present.*

XIII. ***Future Meeting Location and Schedule:*** January 27, 2014 (4<sup>th</sup> Quarter Reports due and Annual Reports will be due); April 28, 2014; July 28, 2014; October 27, 2014; all meetings are being held at F.A.C.E.S. Community Services at 3500 Tejo Lane, Suite 105, Chesapeake, VA 23321.

- XIV. ***Closed Session: The LHRC voted to go into closed session per VA Code 2.2-3711A***  
to review abuse allegations, neglect allegations, death and serious incidents at the following:  
**Devine Behavioral Services.; and F.A.C.E.S Community Services, LLC**

The LHRC voted to come out of closed session.

Upon reconvening into open session each member certified that to the best of their knowledge, only public business matters, lawfully exempted from statutory open meeting requirements and only public matters identified in the motion above to convene the closed session were discussed.

**The LHRC voted to recommend the following:**

- XV. **Recommendations:** **Devine Behavioral Services**-None  
**Recommendations:** **F.A.C.E.S Community Services, LLC**- None

- XVI. ***Adjournment:***  
***The meeting was adjourned at 11:45am***